**Secondary Lunch Food Purchasing Policy**

1. High school students can purchase lunch each day according to the lunch calendar.
2. High school purchases can be made by cash, pre-paid lunch cards, or pre-approved tuition billing.
   1. Pre-paid lunch cards are purchased through the school office.
   2. Pre-approved tuition billing is done for students whose parent/guardian has given permission (see bottom portion of page).
3. On occasion, students will forget their lunch or money. When this happens, students will be permitted to go onto the IOU list.
   1. Students must pay off their IOU tab the next school day.
   2. Students may only use the IOU list to purchase a salad, hot dog and snack, or the menu item of that day.
   3. Students who do not pay back the IOU or who continually abuse this opportunity may lose permission to go on the list.
   4. Students may not use the IOU list to purchase snacks, ice cream, baked goods to add to the lunch they brought with them.
4. Except for school approved class activities, students are not permitted to order lunch from outside vendors and have delivered to the school.

(Return bottom portion to school office by orientation on August 30, 2016.)

**High School Student**

**Pre-Approved Tuition Billing**

I give my child, , who is in grade permission to purchase lunch through the tuition billing system. I understand the purchase costs will be applied to my tuition account the next month and I agree to pay those costs.

I do not give my child(ren), , permission to purchase lunch through the billing system. My child(ren) must use a lunch card or cash to pay for lunch.

Parent/Guardian Signature Date